



LOSTOCK HALL ACADEMY

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Principal Mrs G F Gorman

November 2017

Dear Parent/Carer

As we begin a new year of reporting home to you about your child's progress, I wish to inform you of some changes to the process of providing you with this information.

During the course of the school year you will continue to receive three written reports as well as having the opportunity to speak to staff at the year group parents' evening. The three reports comprise of two interim reports, which provide an "oil check" so that you can see how well your child is working towards their end target, and a full written report containing areas of strength and specific targets to work towards.

The change which you will see is that reports will no longer be sent to you in printed form, they will instead be emailed to your email address via our schoolcomms system as well as being visible to you in the parent gateway app which many of you are now using to receive email updates and to make electronic payments for school lunches etc.

The main reason that we are making this change is to ensure that we continue to engage with newer methods of communication, however, it will also enable us to re-direct scarce resources to the best place; in this case towards classroom materials and learning resources. If any parent/carer believes that they will be unable to receive these emails, and would require a printed copy of the report, please contact the school and the necessary arrangements will be made.

You will receive an email advising you that the report is ready to be viewed and it will be included as an attachment to this email. It will be in a .pdf format which should be accessible on any device; should you have difficulties opening the report you can download the adobe reader free and by following the instructions online at <https://get.adobe.com/uk/reader/> In addition when you open the parent gateway app you will be able to see the report present here too under the reports section although this will not be live until later on in the half term when the first reports are due.

I hope that you understand the reasons why we have made the changes that we have and look forward to providing you with good news on your child's progress in due course.

Yours faithfully

Mrs N Tucker

Senior Assistant Vice Principal



Educating the future

