

Ms Margaret Scrivens

Lostock Hall Academy

Todd Lane North

Preston

PR5 5UR

Dear Ms Scrivens

I have pleasure in enclosing the final report for Lostock Hall School following the Review of Governance undertaken in January 2014.

I attended the Full Governing Body meeting of the school on 26<sup>th</sup> March 2014, which was extremely well attended. The meeting was well run, and covered a lot of subjects. Throughout the meeting I witnessed good examples of governors asking challenging questions, and holding the Head and Senior Leaders to account.

The Action Plan we worked on together is now RAG rated, and there are no areas that have not been addressed. Whilst I am aware you have your own version I have added in some comments that I noted during the meeting.

In summary:

<b>Action Required</b>	<b>Outcome</b>	<b>Completed/ Ongoing</b>
All governors to undertake training	Training has been delivered on site, and governors have attended individual training sessions. Newsletters and weekly publications are distributed. The previous Chair is committed to sending out current education bulletins. The training log was circulated and signed.	Governors will continue to develop their skills.
Governors to have more awareness of Pupil Premium spending and outcomes.	Visit to The Heath School in Liverpool to witness good practice, and also working with neighbouring Broughton High. Link governor working with SLT. Progress reported to Academic committee and FGB meetings.	All governors now have heightened awareness of the benefits of this funding. I witnessed a long discussion about this.
Develop Link Governor roles	Regular visits now taking place to HoD's, and reports to committees and FGB meetings.	Systems in place to continue to develop.
Governors to become more involved with the school.	Governors have been involve and attended career nights, productions, quiz nights, parents forums and concerts	Governors will continue to be involved.
Develop criteria for appointing new governors	Role profiles produced. Parent governors appointed and provided with induction pack. Mentoring has been offered. Attendance at training offered.	Governing Body has new members who understand their roles and responsibilities.

Offer on-going support to the Head	Support provided by the Chair, Clerk and SEC.	Head values her governors, and they support her.
Subject reports standardised	This will begin in earnest in the Autumn term. Reports to be standardised and clearly show achievements and outcomes.	Governors will receive succinct, accurate reports.
Support for the clerk	Clerk now has access to NGA and Ten governor. Will be informed of upcoming clerks training by NCTL in autumn term.	Clerk was already highly skilled, and this will embed and enhance her knowledge.
Reconstitution of the Governing Body	This will be kept under consideration, as per national guidelines.	This item was discussed at the meeting on 26 <sup>th</sup> March. Governors are confident that they have the skills and expertise needed to continue to remain at their current size.
Governor profiles on website	New guidance on greater transparency for GB's.	Profiles and photos completed, but format needs to be more consistent.
Holding staff to account	Departments causing concern may be asked to attend the committee meeting.	Post GCSE results if necessary.
Analysing data post results, and increasing overall knowledge of data.	In September 2014 governors will be able to see if predictions were accurate.	Ongoing. During the meeting governors showed great awareness of the gender gap and Pupil Premium spending.
Governors to engage with parents.	Parents Forum has been established and governors attended. Next date in diary.	Ongoing.

I think that governors at Lostock Hall should be really proud of everything they have achieved, especially in such a short space of time. You are proving to be an excellent Chair, working closely with Mrs Brimelow, and it is obvious how passionate and engaged the governors are to improve outcomes for all your pupils.

I wish you every success in the future, and if you feel you would benefit from further support please contact Mrs Margaret Woodhouse at By Schools for Schools ([margaretwoodhouse@sky.com](mailto:margaretwoodhouse@sky.com)) who can arrange support via a National Leader of Governance.

With best wishes

Karina Carter